

FAREHAM

BOROUGH COUNCIL

AGENDA

STREETSCENE POLICY DEVELOPMENT AND REVIEW PANEL

Date: Thursday, 2 November 2017

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor S D Martin (Chairman)

Councillor L Keeble (Vice-Chairman)

Councillors J E Butts

Mrs L E Clubley

J M Englefield

G Fazackarley

R H Price, JP

Deputies: K A Barton

Mrs M Brady



1. Apologies for Absence

2. Minutes (Pages 5 - 8)

To confirm as a correct record the minutes of the meeting of the Streetscene Policy Development and Review Panel meeting held on 7 September 2017.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Review of Work Programme 2017/18 (Pages 9 - 12)

To consider a report by the Director of Operations on the Panel's Work Programme for 2017/18.

7. Members Open Forum

To allow Members to ask questions on any Streetscene related topic.

8. Exclusion of Press and Public

To consider whether it is in the public interest to exclude the public and representatives of the press for the remainder of the meeting in accordance with Section 100A(4) of the Local Government Act 1979, on the grounds that the matter to be dealt with involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

9. Review of the Hedge Cutting Contract (Pages 13 - 20)

To consider a report by the Director of Operations on a review of the Hedge Cutting Contract.



P GRIMWOOD
Chief Executive Officer
Civic Offices
www.fareham.gov.uk
25 October 2017

**For further information please contact:
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FAREHAM

BOROUGH COUNCIL

Minutes of the Streetscene Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Thursday, 7 September 2017

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor S D Martin (Chairman)

Councillor L Keeble (Vice-Chairman)

Councillors: J E Butts, Mrs L E Clubley, J M Englefield and G Fazackarley

**Also
Present:**



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor R H Price, JP.

2. MINUTES

It was AGREED that the minute of the Streetscene Policy Development and Review Panel held on 13 July 2017, be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcements:

In May this year, Hampshire County Council staff held a Composting Clinic at the Council Connect stand in the shopping centre. It was very well received, with over 35 people signing up to try home composting. Hampshire residents are able to buy reasonably-priced composters in an arrangement with the manufacturers. Full details are on the Council's website.

Fareham Council have recently appointed a Food Saver Champion, Barbara Cowie, to work on the project funded by Sainsbury's. Barbara will be starting in the second week of September. Many people think they don't waste much food, so Barbara will be aiming to get as many residents as possible to keep a simple food diary for a week. This will then be followed up with tips and recipe suggestions. All Members are encouraged to join the project and keep a diary for a week.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

In accordance with the Standing Orders and the Council's Code of Conduct, Councillor S D martin declared a Non-Pecuniary Interest for Minute 10 – Annual Review of Trade Waste Service as he is a Waste Management Consultant.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. REVIEW OF WORK PROGRAMME 2017/18

The Panel considered a report by the Director of Operations which reviewed the Panel's work programme for 2017/18.

It was AGEED that the work programme for 2017/18, as set out in Appendix A to the report, be confirmed.

7. ANNUAL REPORT ON GROUNDS MAINTENANCE SERVICE

The Panel considered a report by the Director of Operations on an annual review of the Grounds Maintenance service.

Member asked that their thanks be passed to the Grounds Maintenance teams for their continued hard work in maintaining an attractive looking Borough.

It was AGREED that the Panel note the content of the report.

8. ANNUAL REPORT ON RECYCLING

The Panel considered a report by the Director of Operations on an annual review of Recycling.

Members were informed that in addition to the work that will be undertaken by Barbara Cowie as the newly appointed Food Saver Champion, as outlined in minute item 3 above, she will also be looking to work with local restaurants to promote to use of take away bag, where customer can be given the opportunity to take home unfinished food from their meals.

It was AGREED that the Panel note the content of the report.

9. EXCLUSION OF PRESS AND PUBLIC

It was AGREED that in accordance with Section 100A(4) of the Local Government Act 1972, the public and representatives of the Press be excluded from the remainder of the meeting as the Panel considered it was not in the public interest to consider the matter in public on the grounds that it involved the disclosure of exempt information as defined in paragraph 3 of part 1 of schedule 12A of the Act.

10. ANNUAL REVIEW OF TRADE WASTE SERVICE

The Panel considered a report by the Director of Operations on an annual review of the Trade Waste Service.

Councillor S D Martin declared a non-pecuniary interest in this item as he is a Waste Management Consultant.

It was AGREED that the Panel note the content of the report.

(The meeting started at 6.00 pm
and ended at 6.40 pm).

FAREHAM

BOROUGH COUNCIL

Report to Streetscene Policy Development and Review Panel

Date 2 November 2017

Report of: Director of Operations

Subject: REVIEW OF WORK PROGRAMME 2017/18

SUMMARY

The Work Programme for 2017/18 was reviewed and agreed by the Panel at its last meeting on 7 September 2017.

RECOMMENDATION

Members are now invited to confirm the programme of items for 2017/18, as set out in the attached Appendix A.

INTRODUCTION

1. At the meeting of the Panel on 7 September 2017 members reviewed and agreed the panel's Work Programme for 2017/18, attached as Appendix A to this report. Members are now invited to further review the Work Programme for 2017/18.

REVISIONS TO THE WORK PROGRAMME

2. Members are asked to note that there have been no revisions to the work programme since the last meeting.

RISK ASSESSMENT

3. There are no significant risk considerations in relation to this report

CONCLUSION

4. The Panel is now invited to confirm the programme of items for 2017/18, as set out in the attached Appendix A.

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Paul Doran. (Ext 4572)

**STREETSCENE POLICY DEVELOPMENT AND REVIEW PANEL – WORK PROGRAMME
2017/18**

DATE	ITEMS
14 June 2017	<ul style="list-style-type: none"> • Review of Work Programme 2017/18
	<ul style="list-style-type: none"> • Presentation on Streetscene Services and Key Achievements
13 July 2017	<ul style="list-style-type: none"> • Review of Work Programme 2017/18
	<ul style="list-style-type: none"> • Annual Report on Street Cleansing Service
	<ul style="list-style-type: none"> • Presentation by Head of Project Integra
	<ul style="list-style-type: none"> • Members Open Forum
7 September 2017	<ul style="list-style-type: none"> • Review of Work Programme 2017/18
	<ul style="list-style-type: none"> • Annual Report on Grounds Maintenance
	<ul style="list-style-type: none"> • Annual Report on Recycling
	<ul style="list-style-type: none"> • Annual Review of Trade Waste Service
2 November 2017	<ul style="list-style-type: none"> • Review of Work Programme 2017/18
	<ul style="list-style-type: none"> • Review of Hedge Cutting Contract
	<ul style="list-style-type: none"> • Members Open Forum
25 January 2018	<ul style="list-style-type: none"> • Preliminary Review of Work Programme 2017/18 & Draft Work Programme 2018/19
	<ul style="list-style-type: none"> • Annual Review of Refuse Collection Service
	<ul style="list-style-type: none"> • Annual Review of Bus Shelter Maintenance Contract
1 March 2018	<ul style="list-style-type: none"> • Final Review of Work Programme for 2017/18 and Draft Work Programme 2018/19

	<ul style="list-style-type: none">• Report on Textile Recycling
	<ul style="list-style-type: none">• Vanguard Update - Presentation
	<ul style="list-style-type: none">• Members Open Forum

Agenda Item 9

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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